

# Anvarul Islam Arabic College, Kuniyil

INTERNAL QUALITY ASSURANCE CELL

## **ACTION TAKEN REPORT- 2022-23**

S.NO	DATE OF MEETING	DECISIONS	ACTION TAKEN
1.	17-06-2022	IQAC decided to conducted a review meeting of previous year activities	Conducted the review meeting and mentioned previous meeting concerns
2.	17-06-2022	IQAC Suggested to submit semester plan and action plan of 2022-23 academic year to all departments	The all department Hods submitted all semester plan and year wise action plans in the academic year of 2022- 23
3.	17-06-2022	IQAC Discussed About NAAC Peer team visit arrangements	Conducted a meeting for NAAC Peer Team visit arrangements
4.	17-06-2022	IQAC decided to international reading day Celebrate	IQAC Conducted international reading day (Once Upon Time) with different types of programs from 19-24 June 2022
5.	17-06-2022	IQAC Decided to conduct a quiz competition in connection with international football day	IQAC Conducted quiz competition on 07 July 2022
6.	17-06-2022	IQAC Decided to conduct Two Week workshop for students	IQAC Conducted Two Week Workshop For SQAC Students from 10 August 2022
7.	11.08.2022	IQAC Suggested to alumni for conducting alumni achievers meet	Conducted alumni achievers meet at seminar hall on 28 August 2022

<b>8.</b>	11.08.2022	IQAC Decided to Celebrate 75th Independence day	Celebrated 75th Independence day on 15th August 2022
<b>9.</b>	11.08.2022	IQAC Decided to conduct three day induction program for newly joint students	Conducted three day induction program at seminar hall of college on 12-14 September 2022
<b>10.</b>	01.09.2022	IQAC Discussed About NAAC Peer team visit.	A core committee was formed to coordinate the visit and Dr.Nijad ,Mr.Mohammed Favas and Mr. Noushad MC lead the NAAC visit
<b>11.</b>	01.09.2022	IQAC Decided to conduct three day induction program	Conducted three day induction program on 12-14 September 2022
<b>12.</b>	01.09.2022	IQAC Decided to sign MoU with ASAP , Govt Of Kerala	ASAP representatives conducted an orientation programme for students on 25.10.2022 and Signed MoU with College.
<b>13.</b>	01.09.2022	IQAC reminded to conduct a SDP on the topic of Institutional Core Value	Conducted one day workshop for students on 10/10/2022.
<b>14.</b>	18.10.2022	IQAC Initiated to review the NAAC visit	Reviewed the NAAC visit and planned to submit AQAR properly and scheduled more activities for higher grade in second cycle.
<b>15.</b>	18.10.2022	All the departments are instructed to prepare Action plan and Academic calendar before 20-10-22 and send it to IQAC mail	Both departments completed the duty within the concerned date.
<b>16.</b>	18.10.2022	IQAC requested to all dept, Cells , Clubs for submit all relevant programs documents with in three days after commenced the programs	IQAC started to keep a programme register for systematic control and all dept, Cells , Clubs followed the submission instruction properly

17.	18.10.2022	All the departments are instructed to organize Certificate/ Add on courses, Seminars and making new MoUs with other institutes	Department of commerce and Arabic introduced two and four certificate courses respectively. One international seminar conducted during this academic year and four new MoUs signed.
18.	18.10.2022	IQAC decided to conduct FDP on the topic of AQAR with expert RP	IQAC conducted FDP on the topic of POST <b>ACCREDITATION QUALITY INITIATIVE AND NEW TRENDS IN HIGHER EDUCATION</b> led by Limseer Ali .PA (MES, Ponnani ) on 22-05-2022.
19.	18.10.2022	IQAC planned to celebrate NAAC accredited with management , Staff and other well-wishers	IQAC conducted a wonderful program named as PETRICHOR 2k22 on 29,30-October at Kakkadampoyil along with FDP.
20.	1-12-2022	All the departments are instructed to organize Certificate/ Add on courses	Department of commerce and Arabic introduced two and four certificate courses respectively
21.	1-12-2022	IQAC directed to conduct PSC orientation programme	Conducted SSC orientation programme in collaboration with CIGI On 25-10-2022

<b>22.</b>	1-12-2022	Decided to arrange MOOC related training programme on before February Month.	IQAC conducted one day HANDS- ON TRAINING PROGRAMME ON MOOCs. Dr. Muhammed Aman engaged in this session on 25-01-2023.
<b>23.</b>	1-12-2022	Discussed to prepare new college prospectors	College introduced new college prospectors.
<b>24.</b>	16/01/2023	IQAC reminded to conduct a PDP programme for NTS and NTS of out of the institutions.	Administrative staff conducted PDP programme on 25-02.23, Inaugurated by PK. Basheer MLA
<b>25.</b>	16/01/2023	IQAC decided to collaborate with IT cell for conduct an IT workshop and duty is given to Jazeel CK	Jaseel Sir initiated lot of IT workshop in college computer lab along with various computer experts.
<b>26.</b>	16/01/2023	Reminded to conduct literacy Fest by the departments	Arabic and Commerce department conducted literacy Fest on 1-03-23 and 2-03-2023 respectively
<b>27.</b>	16/01/2023	IQAC suggested to conduct PASSWORD camp for students by CGP cell and Minority Cell and allotted Muhammed favas is the charge of programme coordinator	The CGP Cell & Minority Cell conducted the PASSWORD One day Camp on February 12, 2023
<b>28.</b>	16/01/2023	IQAC suggested to conduct higher education orientation programme and CUET orientation for students by CGP cell	CGP cell conducted CUET orientation programme on 28-02-23, Mr.Muslih T ( Reserch Scholar , EFLU) handled the session
<b>29.</b>	03-03-2023	IQAC decided to conduct one day PDP on the topic of Artificial Intelligence	IQAC conducted professional development and training programme on the topic of AI: Oppertunities and Challenges on 06-03-2023, Dr.Sahid Cholayil led the expert talk

<b>30.</b>	03-03-2023	IQAC reminded to official commerce association inauguration by college union.	Commerce Association and college union conducted Commerce association inauguration and logo releasing on 6th march at 11.30 am, VM Basher officially inaugurated the programme.
<b>31.</b>	03-03-2023	Arabic Association Inauguration	The Association inauguration held on 6 March 2023 by Dr. IP Abdul Salam.
<b>32.</b>	03-03-2023	Public Speaking Workshop	Public Speaking Workshop is conducted on 9 Marcg 2023
<b>33.</b>	03-03-2023	WDC and BMC programme	WDC conducted an interactive talk with a successful woman entrepreneur on 20 <sup>th</sup> March 2023. BMC organized a Chaliyar Boat Yatra in connection with water day on 22 March 2023.
<b>34.</b>	03-03-2023	Academic Affairs	Various Academic Affairs including portion completion, mentoring, exam orientation etc were discussed and charges given to the concerned faculties
<b>35.</b>	14-03-2023	IQAC initiated to start AQAR documentation and further procedures	All AQAR related document collected and started the AQAR work on criteria Basis
<b>36.</b>	14-03-2023	IQAC decided to divide 7 criteria groups for AQAR work.	IQAC executed 7 criteria groups with three members in each group and one leader in each criterion.

37.	14-03-2023	IQAC suggested to honoring the achievers and endowment awards to students by Academic monitoring cell	IQAC and AMC conducted one of grand event named as "ACCOLADE' 23" on 31-03-2023, chief guest Dr.Godwin Samraj D.P (Controller of Examination ) inaugurated this programme.
38.	14-03-2023	Finishing School	A finishing school in collaboration with many industries and academies is decided to conduct in April 23



AIAC

Assistant Professor  
Incharge of Principal  
Anvarul Islam Arabic College  
Kuniyil, P.O. Kizhuparamba,  
Malappuram Dt. Pin: 673 639