



Minutes
Grievance Redressal Cell

Minutes of Meeting.

Grievance Redressal

Cell.

2020 - 2021

A. Approval

1. 1st

2. 2nd

3. 3rd

4. 4th

5. 5th

6. 6th

7. 7th

8. 8th

9. 9th

10. 10th

11. 11th

12. 12th

13. 13th

14. 14th

15. 15th

Students Grievance Redressal Cell Composition.

- 1- Sakthir Babu. KP (Chairman)
- 2- Irshad. MK. (Co-ordinator)
- 3- Ameer. MK. (Senior Teacher)
- 4- Abdul Haleem Thangal (Senior Teacher)
- 5- Shamsiyya. KP (Staff Council members)
- 6- Laseef. A. (College Union Chairperson)
- 7- Shabeeb Aslam (Student advisor)

Irshad. MK. *Irshad.*
Co-ordinator.



Sakthir Babu Kattipparathy
Assistant Professor
Incharge of Principal
Anvarul Islam Arabic College
Kunyil, P.O. Kizhuparamba,
Malappuram Dt. Pin- 673 639

Minutes of Meeting.

A meeting was held on 21st January 2021 with the following agenda.

Chair: Sakir Babu Kattiparathy.

Time: 3. PM

Venue: Principal's Chamber.

Agenda.

- 1- Review of last meeting.
- 2- Meeting with maintenance and planning committee.
- 3- Other relevant things.

Members Present.

1. SAKIR BABU ✓
2. Shamsiyah. K.S ✓
- 3 - Abdul Hakeem Thiyin ✓
- 4 - Irshad. MK. ✓
- 5 - Ameer. MK ✓
6. Najeeb. Karamgadan. ✓
- 7 - Shabeeh Aslam M.B ✓

Decisions Taken.

- 1- Decided to review students facilities in the campus on par-with covid protocol.
- 2- It is decided to send recorded classes also, on account of network issues.
- 3- As we identified from the inputs of the students on network issue, accordingly we decided to schedule remedial classes prior to university examination.
- 4- Decided to do follow up, related to the grievance request related pending works.
- 5- Decided to process grievance request based on its nature of complaints. Major complaints will be directed to the concerned body. All minor

complaint will be solved by grievance redressal committee.

6 - The college union election is not conducted in this year due to covid 19. Hence we decided to select one student nominated by them.

Irshad. M. Irshad.
Co-ordinator.



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